



CHECKLIST

CERTIFICATE OF OCCUPANCY REQUIREMENTS

Name: _____

Project: _____

Location: _____

- 1 Approved Building Permit (photo copy)
- 2 Approved Electrical Permit (photo copy)
- 3 Approved Building Plans
- 4 Approved AS-Built Building Plans (if needed)
- 5 Approved Const. Logbook Signed & Sealed by PE
- 6 Certificate of Completion (Civil Works)
- 7 Certificate of Final Electrical Inspection / Completion
- 8 Application for Locational Clearance (photo copy)
- 9 Certificate of Zoning Comformance (photo copy)
- 10 Pictures (left, right, front, back & inside)
- 11 Fire Safety Checklist and Fire Safety Evaluation Clearance

Checked & Verified by: _____

Date: _____